



Biscotti Café & Pastry Shop
741 N. Salina Street ● Syracuse New York 13208 ● phone: 315-478-9583

Employment Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Telephone Number Primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

Years in Syracuse area: \_\_\_\_\_ Related an to employee? Y or N Who? \_\_\_\_\_

Position Desired: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Salary Desired : \_\_\_\_\_

Hours of Availability

Sunday - From \_\_\_\_\_ to \_\_\_\_\_

Wednesday - From \_\_\_\_\_ to \_\_\_\_\_

Monday - From \_\_\_\_\_ to \_\_\_\_\_

Thursday - From \_\_\_\_\_ to \_\_\_\_\_

Tuesday - From \_\_\_\_\_ to \_\_\_\_\_

Friday - From \_\_\_\_\_ to \_\_\_\_\_

Saturday - From \_\_\_\_\_ to \_\_\_\_\_

Are you available at short notice for coverage Y or N

Emergency Contact Information

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

Employment History (list last employer first)

Table with 5 columns: Dates Worked, Name & Address of Employer, Salary, Position, Reason for Leaving. It contains four rows for listing employment history.

Do we have your permission to contact your previous employer Yes \_\_\_\_\_ No \_\_\_\_\_

Turn over application to complete & Sign

Education



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	Name & Address of School	Years Attended	Did You Graduate	Subject Studied
High School				
College				
All Other				

Tell us about yourself:

Have you ever been convicted of a crime Y or N      Date: \_\_\_\_\_

Reason: \_\_\_\_\_

If any false or misleading information is given on this application it may lead to dismissal.

Biscotti's Café & Pastry Shop is an equal opportunity employer. This application will not be used for limiting or excluding and applicant from consideration for employment on the basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodations in the application process, he or she could contact a company representative.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Do Not Write Below This Line

Interviewed By: \_\_\_\_\_ Date / Time: \_\_\_\_\_

Remarks:

Hired: yes or no      Date to Begin: \_\_\_\_\_